



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Permanent Affiliation Status by Anna University Chennai. Accredited By NAAC, New Delhi, Recognized U/S12 (B) &2(F) of UGC Act 1956)

No.6, Munu Adhi Nagar, Sankarapuram, Pulliambakkam Post,
Kanchipuram Dist. Tamil Nadu – 631 605.

INTERNAL COMPLAINTS COMMITTEE

ACET has constituted the Internal Complaints Committee (ICC) to address complaints related to general harassment, misconduct, and inappropriate behaviour within the institution. The Committee aims to promote a safe, respectful, and inclusive environment for all students. The ICC functions with fairness, confidentiality, and transparency while examining complaints and recommending appropriate corrective measures. It ensures timely resolution of grievances and fosters awareness of professional conduct and mutual respect across the institution.

The Internal Complaints Committee (ICC) comprises the following members:

S.NO	Name	Designation
1	Dr.Antony Sudha	Chairperson
2	Dr.K.Dinesh Babu	Member
3	Dr.Mohanasundari	Member
4	Mr.S.Sakthivelu	Member
5	Mr.J.Mohankumar	Member
6	Ms.B.Sivasankari	Member
7	Mr.A.Nithish Kanna	Member
8	Mr.P.V.Yogeshwaran	Member
9	Mr.M.Suresh	Member
10	Mrs.T.Rupa	Member

Copy to:

1. All members concerned
2. College and Department notice board
3. All the classrooms
4. All the Department HODs and staff room


PRINCIPAL
Dr.A.DEVARAJU, Ph.D.,
PRINCIPAL
Adhi College of Engineering & Technology
Sankarapuram, Near Walajabad,
Kanchipuram - 631 605.



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Permanent Affiliation Status by Anna University Chennai. Accredited By NAAC, New Delhi, Recognized U/S12 (B) &2(F) of UGC Act 1956).

No.6, Munu Adhi Nagar, Sankarapuram, Pulliambakkam Post,
Kanchipuram Dist. Tamil Nadu – 631 605.

Date: 02.06.2025

CIRCULAR

INTERNAL COMPLAINTS COMMITTEE (ICC)

As per AICTE regulations 2025 (F. No. 1-101/ICC/AICTE/Regulation/2025 dated 05.6.2025 and the Governing Body (GB), ACET has constituted an Internal Complaints Committee (ICC) to address issues related to harassment and ensure a safe environment for all students. The ICC is responsible for addressing various grievances related to harassment, discrimination, misconduct within the institution, but not limited to:

1. Instances of harassment or behaviour contrary to the well-being of students.
2. Handle cases of withholding or refusal to return certificates due to involvement in the incidents of harassment.
3. Withholding or denial of student amenities as a form of punishment for misconduct or harassment.

The Internal Complaints Council comprises of the following members:

S.No	Name	Designation
1	Dr.Antony Sudha	Chairperson
2	Dr.K.Dinesh Babu	Member
3	Dr.S.Mohanasundari	Member
4	Mr.S.Sakthivelu	Member
5	Mr.J.Mohankumar	Member
6	Ms.B.Sivasankari	Member
7	Mr.A.Nithish Kanna	Member
8	Mr.P.V.Yogeshwaran	Member
9	Mr.M.Suresh	Member
10	Mrs.T.Rupa	Member



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Permanent Affiliation Status by Anna University
Chennai. Accredited By NAAC, New Delhi, Recognized U/S12 (B) &2(F) of UGC Act 1956).

No.6, Munu Adhi Nagar, Sankarapuram, Pulliambakkam Post,
Kanchipuram Dist. Tamil Nadu – 631 605.

Members of the Internal Complaints Council will hold office for a period of two years. The committee shall convene meetings when required to assess the merit of the complaints received regarding incidents of harassment or discrimination.


PRINCIPAL

Dr.A.DEVARAJU, Ph.D.,
PRINCIPAL
Adhi College of Engineering & Technology
Sankarapuram, Near Walajabad,
Kanchipuram - 631 605.

Copy to

1. All members concerned
2. College and Department notice board
3. All the classrooms
4. All the Department HODs and staff room



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Permanent Affiliation Status by Anna University
Chennai. Accredited By NAAC, New Delhi, Recognized U/S12 (B) &2(F) of UGC Act 1956).

No.6, Munu Adhi Nagar, Sankarapuram, Pulliambakkam Post,
Kanchipuram Dist. Tamil Nadu – 631 605.



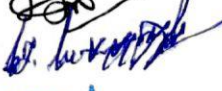

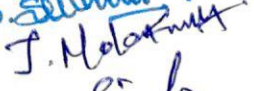




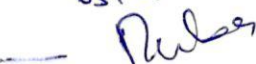
Date : 5.6.25

MINUTES OF MEETING

The Internal Complaints Committee (ICC) meeting was held on 5.6.2025 at 11:30 AM with the Chairperson [Dr. Antony Sudha] and the members. The minutes of the meeting are as follows.

1. Discussion was initiated by the Chairperson on effective grievance addressing and maintaining a safe environment for students.
2. Issues related to student grievances, harassment, and discrimination were discussed, including reported incidents and actions taken since the last meeting.
3. Decision to enhance efforts for prompt investigation and resolution of complaints, support for victims, and implementation of preventive measures.
4. Action items assigned to members, including Review and enhance complaint handling procedures, conducting awareness sessions on harassment prevention and ensuring confidentiality and sensitivity in handling complaints.

The following members have attended the meeting in the board room

1. Dr. Antony Sudha 
2. Dr. K. Dinesh Babu 
3. Dr. S. Mohanasundari 
4. Mr. S. Sakthivelu 
5. Mr. J. Mohankumar 
6. Ms. B. Sivasankari 
7. Mr. A. Nithish Kanna 
8. Mr. P. V. Yogeshwara 
9. Mr. M. Suresh 
10. Mrs. T. Rupa 


PRINCIPAL
Dr. A. DEVARAJU, Ph.D.,
PRINCIPAL
Adhi College of Engineering & Technology
Sankarapuram, Near Walajabad,
Kanchipuram - 631 605.



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Permanent Affiliation Status by Anna University Chennai. Accredited By NAAC, New Delhi, Recognized U/S12 (B) &2(F) of UGC Act 1956).

No.6, Munu Adhi Nagar, Sankarapuram, Pulliambakkam Post,
Kanchipuram Dist. Tamil Nadu – 631 605.

Date: 03.12.2025

CIRCULAR

INTERNAL COMPLAINTS COMMITTEE (ICC)

As per AICTE regulations 2025 (F. No. 2-101/ICC/AICTE/Regulation/2025 dated 05.12.2025 and the Governing Body (GB), ACET has constituted an Internal Complaints Committee (ICC) to address issues related to harassment and ensure a safe environment for all students. The ICC is responsible for addressing various grievances related to harassment, discrimination, and misconduct within the institution.

1. Instances of harassment or behaviour contrary to the well-being of students.
2. Handle cases of withholding or refusal to return certificates due to involvement in the incidents of harassment.
3. Withholding or denial of student amenities as a form of punishment for misconduct or harassment.

The Internal Complaints Council comprises of the following members:

S.No	Name	Designation
1	Dr.Antony Sudha	Chairperson
2	Dr.K.Dinesh Babu	Member
3	Dr.S.Mohanasundari	Member
4	Mr.S.Sakthivelu	Member
5	Mr.J.Mohankumar	Member
6	Ms.B.Sivasankari	Member
7	Mr.A.Nithish Kanna	Member
8	Mr.P.V.Yogeshwaran	Member
9	Mr.M.Suresh	Member
10	Mrs.T.Rupa	Member



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Permanent Affiliation Status by Anna University
Chennai. Accredited By NAAC, New Delhi, Recognized U/S12 (B) &2(F) of UGC Act 1956).

No.6, Munu Adhi Nagar, Sankarapuram, Pulliambakkam Post,
Kanchipuram Dist. Tamil Nadu – 631 605.

Members of the Internal Complaints Council will hold office for a period of two years. The committee shall convene meetings when required to assess the merit of the complaints received regarding incidents of harassment or discrimination.

PRINCIPAL

Dr.A.DEVARAJU, Ph.D.,

PRINCIPAL

Adhi College of Engineering & Technology
Sankarapuram, Near Walajabad,
Kanchipuram - 631 605

Copy to

1. All members concerned
2. College and Department notice board
3. All the classrooms
4. All the Department HODs and staff room



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Permanent Affiliation Status by Anna University Chennai. Accredited By NAAC, New Delhi, Recognized U/S12 (B) &2(F) of UGC Act 1956).

**No.6, Munu Adhi Nagar, Sankarapuram, Pulliambakkam Post,
Kanchipuram Dist. Tamil Nadu – 631 605.**

Date: 5.12.25

MINUTES OF MEETING

The Internal Complaints Committee (ICC) meeting was held on 5.12.2025 at 11:30 AM with the Chairperson [Dr. Antony Sudha] and the members. The minutes of the meeting are as follows.

1. The Chairperson initiated the discussion emphasizing the importance of peaceful conflict resolution, student discipline, and maintaining a conducive academic environment.
2. The following issues were placed before the committee for discussion:
 - I. A dispute between two groups of students that occurred.
 - II. Inappropriate conduct by students resulting in the temporary restriction of movement of a staff member within a room during the incident.
 - III. An incident involving violation of classroom discipline through unauthorized recording of a video by a student during class hours.

The committee deliberated on the above issues in detail and emphasized the need to hear all parties involved in a fair and impartial manner before taking further action.

3. It was resolved to adopt appropriate counselling measures, ensure fair inquiry, and advise the concerned students to maintain mutual respect and campus harmony.
4. The committee decided to strengthen grievance-handling mechanisms through timely intervention, awareness programs, and preventive measures to avoid recurrence of such incidents. A mentor system that has been followed in the institution is used to effectively address the grievances.

Action Taken:

- Counselling and guidance to the students involved.
- Monitoring through mentors and department heads.
- Reinforcement of institutional code of conduct.



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY




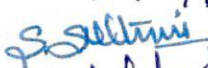


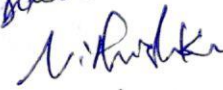



(Approved by AICTE, New Delhi, Permanent Affiliation Status by Anna University Chennai. Accredited By NAAC, New Delhi, Recognized U/S12 (B) &2(F) of UGC Act 1956).

No.6, Munu Adhi Nagar, Sankarapuram, Pulliambakkam Post,
Kanchipuram Dist. Tamil Nadu – 631 605.

The screenshot shows a web browser interface for the ACET's Mentor system. The URL is adhi.edu.in/studentgrievance/adhi.edu.in/pages/mentor.php. The user is logged in as M. SUDHA. The dashboard includes a sidebar menu with options like Dashboard, My Students, Grievances, Change Password, Write Common Query, and Logout. The main content area displays a welcome message and four summary cards: Total Students (20), Pending Grievances (0), Solved Grievances (5), and Total Grievances (5). Below these are sections for Recent Grievances and a Note.

Grievances are reported and solved through the ACET's Mentor system.

The following members have attended the meeting in the board room

1. Dr. Antony Sudha 
2. Dr. K. Dinesh Babu 
3. Dr. S. Mohanasundari 
4. Mr. S. Sakthivelu 
5. Mr. J. Mohankumar 
6. Ms. B. Sivasankari 
7. Mr. A. Nithish Kanna 
8. Mr. P. V. Yogeshwaran 
9. Mr. M. Suresh 
10. Mrs. T. Rupa 


PRINCIPAL
Dr. A. DEVARAJU, Ph.D.,
PRINCIPAL
Adhi College of Engineering & Technology
Sankarapuram, Near Walajabad,
Kanchipuram - 631 605.